



January 4, 2022

The Learning Lamp & Ignite Education Solutions are closely monitoring President Biden and OSHA's Emergency Temporary Standard regarding the vaccination or test mandate for employers with more than 100 employees. We must be prepared in the event this mandate proceeds.

We are asking that all staff complete the [COVID-19 Vaccination Status Survey](#). Responses should be submitted by 5 PM on Friday, January 7, 2022 to ensure our compliance by the January 10, 2022 deadline. In addition, vaccinated individuals should upload their Vaccination Record Cards to [WorkBright](#).

Guidance and regulation continue to change daily. We'll keep you informed about the status of the mandate and any policy changes, as they arise. In addition, the current [COVID-19 Policy Handbook](#) is always available and will be updated accordingly.

Please direct your questions or concerns to the Human Resources Department. We appreciate your patience and cooperation. Thank you for your continued hard work!

[Previous communication documents can be accessed by clicking here.](#)

