



**September 21, 2021**

By now, most of you have probably seen or read about President Biden's plan to require vaccination as a term of employment for employers with 100 or more staff. Rest assured that The Learning Lamp and Ignite Education Solutions is monitoring this plan and government guidance closely to ensure compliance.

At this time, there has been no mandate announcement and as such, all policies remain the same. Should a mandate be put into place, The Learning Lamp and Ignite Education Solutions will modify policies based on guidance and communicate to all staff accordingly.

Masks continue to be required at all times in The Learning Lamp's child care centers, in accordance with school district policies for Ignite staff and for main office staff when in meetings or moving about the office. Please be sure your mask follows CDC guidelines: two or more layers of washable, breathable fabric; completely covers your nose and mouth; fits snugly against the sides of your face and doesn't have any gaps; and has a nose wire to prevent air from leaking out of the top of the mask.

If you have been vaccinated, please upload your vaccination record card at [thelearninglamp.workbright.com](http://thelearninglamp.workbright.com). Submission of your vaccination record will enable us to properly determine and calculate quarantine times in the event of an exposure.

Please remember to notify your supervisor and/or Human Resources immediately should you have symptoms, test positive, or have been in contact with someone who has COVID-19.

As always, thank you for your patience, cooperation, and continued hard work! Stay safe and healthy.

[Previous communication documents can be accessed by clicking here.](#)

