



**September 1, 2021**

On Tuesday, Governor Tom Wolf announced a mandate for all students and staff to wear a face covering when inside educational facilities, regardless of vaccination status. This applies to public and private schools, as well as child care facilities and school-age programs. It takes effect on Tuesday, September 7, 2021.

Because of this, The Learning Lamp and Ignite Education Solutions have updated the [COVID-19 Policy Handbook](#) for employees. These updates are highlighted in the handbook and include:

- Child Care Staff and Children:
  - Mandatory to wear masks at all times while indoors at The Learning Lamp's child care, school-age and preschool locations
- Ignite School District Staff and Students:
  - Mandatory to wear masks when indoors on K-12 school premises
- Main Office:
  - Employees and visitors are required to wear masks while in the Main Bedford Street location. Masks are optional on the Main Bedford Street work site only to office employees who are sitting at their desk. Masks are mandatory when talking with anyone in a cubicle or office.
- All Locations:
  - Require all customers to wear masks while on the premises. However, individuals who cannot wear a mask due to a medical condition (including children under the age of 2 years per CDC guidance) may enter the premises and are not required to provide documentation of such medical condition.

This mandate from the Governor is in direct response to the statewide COVID-19 resurgence and is crucial to keeping students, teachers and staff safe.

If you have been vaccinated, please upload your vaccination record card at [thelearninglamp.workbright.com](http://thelearninglamp.workbright.com). Submission of your vaccination record will enable us to properly determine and calculate quarantine times in the event of an exposure.

Please remember to notify your supervisor and/or Human Resources immediately should you have symptoms, test positive, or have been in contact with someone who has COVID-19.

Questions on these policy updates can be addressed to the Human Resources Department.

As always, thank you for your patience, cooperation, and continued hard work!

[Previous communication documents can be accessed by clicking here.](#)

