



*We're lighting the way to a brighter future!*

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## **Employee Communication – 8/4/2020**

“We hope this message finds you healthy and enjoying the beautiful summer weather! A quick note to let you know that as the school year approaches, we are monitoring school districts’ reopening plans and working to staff positions in preparation for the new school year. Things are fluid, and we expect changes to those plans as we get closer to the start of the academic year.

Ignite employees will receive updates from their direct supervisors on guidelines related to COVID policies in the school buildings where they work. Be patient with us. None of us has worked in an environment like this before.

Please continue to complete and return all required employment paperwork in Workbright as it is sent to you. Reach out to Tara at [tklein@igniteedu.org](mailto:tklein@igniteedu.org) if you have questions.

Also, a huge thank you to our early learning employees. Many have been working throughout the pandemic to provide quality care to families. Attendance is increasing weekly. We look forward to opening our before and after school and preschool programs soon. If you know someone looking for work, we have several open positions in our early learning department.

If you have any questions, reach out to me or anyone in the HR Department. Stay safe!”



The mission of The Learning Lamp is to engage all children in the support they need to succeed. The Learning Lamp is a 501(c)(3) nonprofit organization, donations to which are tax deductible to the fullest extent permitted by law. The official registration and financial information of The Learning Lamp may be obtained from the Pennsylvania Department of State by calling toll free with in Pennsylvania; 1-800-732-0999. Registration does not imply endorsement.